

COLUMBIA COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING

MINUTES

August 16, 2017

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Margaret Magruder and Commissioner Alex Tardif, together with Sarah Hanson, County Counsel and Jan Greenhalgh, Board Office Administrator.

Commissioner Heimuller called the meeting to order and led the flag salute.

**MINUTES:**

Commissioner Tardif moved and Commissioner Magruder seconded to approve the minutes of August 9, 2017 Board meeting and August 9, 2017 Staff meeting. The motion carried unanimously.

**VISITOR COMMENTS:**

***Jean Martwick, Deputy District Attorney:*** Jean is here to make a proposal to the Board. She has been in discussions about starting up the "Victim's Impact Panel" again and is looking for a meeting site. It would be approximately 4 hours in the evening and they would meet once every 2 months. She is asking if it would be possible to use one of the courtrooms. She understands there are details that need to be worked out as far as security, etc. Jean and one other staff person would be present during those meetings. Commissioner Heimuller suggested that Jean talk with Casey Garrett about the details and then put this request in writing and present it to the Board for consideration.

**BUDGET BOOK PHOTO AWARD:**

Lavena Sullivan, Finance Department, explained that, last year, employees were asked to submit photos for the budget books. They received some great photos and awards go to those whose photos were used. The winners Susie Dahl, Tristan Wood, Rohini Chand, Dustin Hald and Dave Hill, will all receive a Dutch Bros. gift card.

**ORD NO. 2017-3 - AMEND JAIL OPERATING FUND ADVISORY COMMITTEE:**

Sarah Hanson gave a brief explanation regarding the purpose of this amendment, which is basically to reduce the number of members and stagger the term. With no objections, Sarah gave the first and second reading of the Ordinance. She noted that this ordinance

does include an emergency clause so it would become effective today with a unanimous vote. With that, Commissioner Magruder moved and Commissioner Tardif seconded to adopt Ordinance No. 2017-3, "In the Matter of Amending the Columbia County Jail Operating Fund Advisory Committee". The motion carried unanimously.

**CONSENT AGENDA:**

Commissioner Heimuller read the consent agenda in full. With no changes/additions, Commissioner Magruder moved and Commissioner Tardif seconded to approve the consent agenda as follows:

- (A) Ratify the Select to Pay for the week of 8.14.17.
- (B) Ratify Partition Plat for Dave Maloney.
- (C) Re-appoint Randy Zuber to the Solid Waste Advisory Committee for a (3) year term.
- (D) Re-appoint Randy Lager (3 year term), Lester Kahl (1 year term); Gregory "Garrett" Lines (3 year term); Greg Hinkelman (1 year term); Jeff Auxier (3 year term); Dave Crawford (2 year term); and Rita Bernhard (2 year term) to the Jail Operating Citizen Advisory Committee.
- (E) Authorize the refund of \$1,055.70 to Mark Holcomb due to withdrawal of permit.
- (F) Order No. 67-2017, "In the Matter of Vacating Portions of Canyon Drive, Hillside Drive, and Pine Avenue in the Columbia Acres No. 3 Plat, near Scappoose, Oregon".

**AGREEMENTS/CONTRACTS/AMENDMENTS:**

- (G) Amendment #1 to Amended and Restated Intergovernmental Agreement with the City of St. Helens, City of Scappoose, City of Columbia City, City of Rainier, City of Clatskanie, City of Vernonia, Columbia River Fire and Rescue District, Scappoose Rural Fire Protection District, Vernonia Rural Fire Protection District, Mist-Birkenfeld Rural Fire Protection District, Clatskanie Rural Fire Protection District, Columbia 9-1-1 Communications District, Port of St. Helens, Clatskanie Peoples' Utility District and Columbia River People's Utility District and Authorize the Chair to sign.

- (H) Amendment #1 to Agreement for Homeland Security Emergency Management Commission and the Public Health Foundation of Columbia County and Western Oregon Electric Co-Op and Authorize the Chair to sign.
- (I) Contract with TFT Construction, Inc., for Robinette Road (Dart Creek) Culvert Replacement.
- (J) Amendment #1 to Intergovernmental Lease and Indemnity Agreement by and Between Columbia County and the State of Oregon for Juvenile Office Space.

The motion carried unanimously.

**COMMISSIONER TARDIF COMMENTS:**

Commissioner Tardif commented on the first ever all staff meeting held yesterday. It was so positive and upbeat and he wanted to thank all of those who worked so hard to put this event together and all of those who attended.

**COMMISSIONER MAGRUDER COMMENTS:**

Commissioner Magruder also commented on the all staff meeting. She got to meet a lot of employees that she didn't know and felt the entire event went very well.

She attended the CC Rider Transit meeting for public comments on proposed changes.

Thank you to Windemere Realty in Clatskanie for their donation to "Turning Point".

United Way is doing a fundraiser at Burgerville tonight from 5:00 to 9:00. She will be working there so come down and get dinner.

**COMMISSIONER HEIMULLER COMMENTS:**

Commissioner Heimuller explained the purpose of holding the all staff meeting yesterday. It started with a committee who began working on a mission statement for the county, a vision on where we want to go, and what will eventually lead into our strategic plan. The decision was made not to use a consultant, because there are so many employees in house that have an extensive knowledge about the county and how it works. This committee has worked long and hard on this and he is proud of the work they put out.

Last Sunday and Monday he was at the coast for an AOC Legislative Retreat. Basically a recap of the things that worked and didn't work during this past legislative year. A lot of information and discussion was shared.

He wanted to remind everyone to be prepared during the solar eclipse - gas, food, animals, traffic, glasses, etc.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 16<sup>th</sup> day of August, 2017.

NOTE: An audio CD of this meeting is available for purchase by the public or interested parties. A video of the meeting is also posted on our website at [www.co.columbia.or.us](http://www.co.columbia.or.us)

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Henry Heimuller, Chair

By: \_\_\_\_\_  
Margaret Magruder, Commissioner

By: \_\_\_\_\_  
Alex Tardif, Commissioner

By: \_\_\_\_\_  
Jan Greenhalgh,  
Board Office Administrator